

## **WEE-Connect RFP 2 2025 Coaching Call Expression of Interest Guidelines**

The WEE-Connect team is pleased to offer a limited number of one-on-one coaching calls to support research teams in developing competitive proposals. In order to ensure that a coaching call is a good fit, we request that teams complete the online request form [here](#). Our team will aim to contact you regarding the status of your request within two business days. Teams that are not extended a coaching call will be redirected to alternative resources offered by our initiatives.

Please note the following:

- The WEE-Connect team is not able to offer feedback on proposals previously submitted to a BIGD initiative.
- The WEE-Connect team is not able to review full proposals for these calls. For technical coaching call requests, we ask that teams follow the expression of interest rubric on the following page.
- Teams with administrative, managerial, or eligibility questions are requested to bring these inquiries to office hours, or to email the WEE-Connect account.
- A maximum of one technical call and one budget call will be extended per proposal team. In some cases, it may be most efficient to combine these two calls into one, and our team will endeavor to do so when possible.
- We will not be able to reschedule no-shows or last minute cancellations.
- Please note that teams are not guaranteed a coaching call. Our team will review all submissions to determine if a coaching call is a good fit for where the team is in their proposal development process, or if the team may benefit more from an alternative WEE-Connect resource.
- Submission of an expression of interest, following the outline on the next page, is required for a technical coaching call. Similarly, a draft budget in the WEE-Connect template is required for a budget coaching call. Teams that do not share the corresponding materials in the coaching call request form will not be offered a call.

## Expression of Interest Rubric for Technical Coaching Call Requests

Please address the following topics and questions regarding your proposed study. We request that teams limit their submissions to six pages or 3000 words.

- A. Title:** Please select a title that accurately describes your study but is also succinct.
- B. Research Question(s):** What primary research questions does your study aim to address?
- C. Motivation:** Briefly describe the motivation and context of your proposed study.
- D. Prior Work:** Briefly describe existing literature on this topic (no more than five studies/citations).
- E. Theory of Change and Proposed Intervention(s):** As relevant, describe the proposed intervention and theory of change. Required for large grant categories, optional for small grant categories.
- F. Proposed Methods:** Briefly describe your study design and methodology.
- G. Anticipated Outcomes:** Who does your study aim to impact, and what are your expected outcomes or impacts?
- H. Alignment with the WEE-Connect:** How is this proposed study relevant to the scope of work of the WEE-Connect Initiative, as outlined by the Initiative white paper?
- I. Timeline:** Briefly outline the major milestones in your study timeline.
- J. References:** Please provide no more than five references in APA format.